

**COSMOS
Annual Business Meeting
Minutes**

**4 November 2011
12:20 PM – 1:00 PM
Hilton Garden Hotel, Emeryville, CA**

12:20 PM—Meeting Called to Order

President W. D. Iwan welcomed the members to the meeting.

12:20 PM—Approval of Minutes

Secretary J. Steidl gave a quick review of the Minutes, noting that two years' worth of minutes needed to be approved. It was moved by J. Steidl to approve both the 2009 and 2010 Annual Business Meeting Minutes and seconded by I. Idriss. Minutes were unanimously approved at 12:25 PM

12:25—President's Report

President Iwan encouraged members to look at the CESMD and the new data that has been uploaded. He noted that several projects have ended. One new project is potentially on the horizon, and a new committee devoted to developing Special Projects has been formed. COSMOS will have a booth at 15WCEE to increase our international exposure. President Iwan noted that at the Board Meeting the previous day a number of committee reports were presented, and he asks members to check their packets for the new issue of the *COSMOS Strong-Motion Standards and Guidelines* put together by A. Shakal's Strong-Motion Standards Committee. COSMOS continues to work with EERI and SSA on the Bruce A. Bolt Medal. There will be a report to follow by W. Savage. This year's ballot contained two elections for seats on the Board of Directors: the first slate nominated J. Steidl, who re-elected to the Board and who will continue as Secretary. The second slate nominated two new members to the Board, C.B. Crouse and Alan Yong (as COSMOS was down two members from the total number allowed by the Bylaws). The voting was very equal for the two candidates. N. Abrahamson stepped down from the board and was recognized for his service to COSMOS. He will continue to work on the Technical Session in conjunction with R. Bachman. The officers of the Board of Directors remain the same.

12:30—Treasurer's Report

Treasurer D. Wells reported that COSMOS is in good financial shape. Treasurer Wells presented the core members and their respective contributions to COSMOS, and then presented the institutional members supporting COSMOS. We currently have 38 individual members. He noted that there were many more people than that in the room and encouraged people who attend the Technical Session to join COSMOS.

The GVDC project ended in 2011. He encouraged members to think about new projects and initiatives that COSMOS could support. COSMOS had ~\$15K income for 2011, which was unplanned and due to staffing changes. The proposed 2012 Budget includes \$85K in income and ~\$81K in expenses, with a projected \$4k in total income. There are \$228K of funds available that could be used for seed money to start new projects.

Comments:

J. Bela suggested using funds to update the Bruce Bolt's book *Earthquakes*. Ed Idriss noted that there remain too few members. He suggested make membership equal to the difference in Technical Session pricing for members and non-members. Also, he commented that there was not enough younger members.

VDC Transition Report—J. Steidl

At this meeting the previous year it was stated that the VDC integration with the strongmotioncenter.org CESMD database would be completed the following summer. There was significant progress this past year, and the new VDC site is up and running, but not public yet. There are still a few issues being worked out, but the new site is working and is significantly faster. It is anticipated that the new VDC site will be available directly from the strongmotioncenter.org server in the next few months. The USGS has indicated that they would be providing the resources to update the VDC with current data (no new data has been added since 2007). This data would hopefully all be available by next year's Annual Meeting.

Standards Committee Report—A. Shakal

Shakal drew members' attention to their packets where they could find a copy of the *COSMOS Strong-Motion Standards and Guidelines*, Version 1. The *Standards* are also available on the COSMOS website (www.cosmos-eq.org), and members are encouraged to access the standards and provide feedback to the Standards Committee.

The first standard is intended to provide a set of minimum set of instrument parameters that would become the default used by manufacturers, so that when an instrument is deployed, it is ready to go. This is especially important for new networks in countries without much experience in strong-motion monitoring. The second standard deals with metadata and lists the minimum set of data that is needed to be included with any strong-motion record. The third standard deals with site conditions:

- 3.1 - Four levels of knowledge about a site are described in terms of site conditions.
- 3.2 What's around the site? Is it really free field? Are there tall building near the instrument or other potential infrastructure that might affect the records
- 3.3 Includes recommendations for site geological classification descriptions.

Report from Nomination Committee for Bruce A. Bolt Medal—W. Savage

Professor Kojiro Irikura accepted the award at the SSA meeting in Spring 2011. This award is co-sponsored by EERI and SSA along with COSMOS. The Awardee chooses at which annual meeting they will receive their award. His acceptance of the award was special from the perspective that it came just after the failure to predict the devastating earthquake and tsunami that had just occurred in Japan. It was a very emotional moment of that meeting, and he accepted the award with the recognition of those that had perished and those who were recovering from the disaster.

Comments:

President Iwan encouraged the membership to nominate future recipients. J. Bela suggested giving the award every five years and that one requirement is that the nominee participates at the COSMOS Annual Meeting. In response W. Savage noted that this requirement isn't practical given it is an award that comes from three organizations.

New Business

J. Bela suggested that the in the Standards that site information should include a GPS coordinate and geologic map. W. Iwan asked people to contact Tony Shakal with suggestions and feedback to the standards document. President Iwan thanked to Claire Johnson for organizing the Annual Meeting and Technical Session. With no other new business, President Iwan moved that the meeting be adjourned, with a second form the membership.

At 12:52 PM the meeting was adjourned.